



REGULAR BOARD MEETING

AUGUST 2, 2022



**STOCKTON
EAST WATER
DISTRICT**

PROVIDING SERVICE SINCE 1948
www.sewd.net

DIRECTORS

Richard Atkins
Vice President
Division 1

Andrew Watkins
President
Division 2

Alvin Cortopassi
Division 3

Melvin Panizza
Division 4

Paul Sanguinetti
Division 5

Loralee McGaughey
Division 6

Thomas McGurk
Division 7

STAFF

Justin M. Hopkins
Interim General Manager

LEGAL COUNSEL

Jeanne M. Zolezzi
General Counsel

Phone 209-948-0333
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E-mail sewd@sewd.net

6767 East Main Street
Stockton, CA 95215

Post Office Box 5157
Stockton, CA 95205

MEETING NOTICE

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE STOCKTON EAST WATER DISTRICT WILL BE HELD AT 12:30 P.M., TUESDAY, AUGUST 2, 2022 AT THE DISTRICT OFFICE, 6767 EAST MAIN STREET STOCKTON, CALIFORNIA 95215

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact Kristin Carido, Administrative Services Manager (209) 948-0333 at least 48-hours in advance for assistance so the necessary arrangements can be made.

DUE TO COVID-19 STOCKTON EAST WATER DISTRICT BOARD MEETINGS WILL BE AVAILABLE BY TELECONFERENCE.

Please call (425) 436-6336/Access Code: 866228# to be connected to the Regular Board Meeting, to begin at 12:30 p.m.

Agendas and minutes are located on our website at www.sewd.net.

AGENDA

Page No

- A. Pledge of Allegiance (Manager Hopkins) & Roll Call**
- B. Consent Calendar (None)**
- C. Public Comment (Non-Agenda Items)**
- D. Scheduled Presentations and Agenda Items**
 - 1. Action Item: Stockton East Water District Board of Directors Reconsidered the Circumstances of the State of Emergency and Determine that
 - (i) The State of Emergency continues to directly impact the ability of the members to meet safely in person and/or
 - (ii) State or Local Officials continue to impose or recommend measures to promote social distancing.
 - 2. Minutes 07/26/22 Regular Meeting 01
 - 3. Warrants
 - a. Fund 68 – Municipal & Industrial Groundwater Fund 07
 - b. Fund 70 – Administration Fund 09
 - c. Fund 71 – Water Supply Fund 11
 - d. Fund 89 – Fish Passage Improvements Fund 13
 - e. Fund 91 – Vehicle Fund 15
 - f. Fund 94 – Municipal & Industrial Fund 17

D.	Scheduled Presentations and Agenda Items – <i>continued</i>	
3.	Warrants	
	g. Payroll	21
	h. Summary	23
	i. Short Names/Acronym List	25
	j. SEWD Vehicles & Heavy Equipment	27
4.	Resolution No. 22-23-07 – Authorization To File A Grant Application With The Department Of Interior United States Bureau Of Reclamation For The WaterSMART: Water and Energy Efficiency Grants (Funding No. R23AS00008) For Fiscal Year 2023, Execute Any Required Documents and Provide Delegation of Authority	29
5.	Personal Services Agreement Between Stockton East Water District and Justin M. Hopkins for Employment as General Manager	31
6.	Dr. Joe Waidhofer Drinking Water Treatment Plant – Septic System Contract Amendment Memo, 08/02/22	41
E.	Committee Reports	
1.	Association of California Water Agencies – Groundwater Committee Meeting, 07/26/22	43
2.	San Joaquin Farm Bureau Federation Water Advisory Committee Meeting, 07/26/22	45
3.	Association of California Water Agencies – Agriculture Committee Meeting, 07/27/22	47
F.	Report of the General Manager	
1.	Water Supply Report as of 07/25/22	49
2.	Information Items	
	a. Material Included, but Bound Separately from Agenda Packet:	
	1. <u>Department Of Water Resources News Release: DWR Releases Draft Environmental Impact Report For Delta Conveyance Project, 07/27/22</u>	
	2. <u>Here’s How Low California’s Reservoirs Are And What To Expect In The Future, Mercurynews.com, 07/25/22</u>	
	3. Stockton Chamber Of Commerce – 2022 San Joaquin Greater Agricultural Hall Of Fame Request For Nominations, 07/25/22	
3.	Report on General Manager Activities	
	a. Stockton East Water District Activities Update	

G. Director Reports

H. Communications

I. Agenda Planning/Upcoming Events

1. Eastern San Joaquin Groundwater Authority Technical Advisory Committee Meeting, 10:30 a.m., 08/04/22
2. ACWA State Legislative Committee Meeting, 10:00 a.m., 08/05/22
3. San Joaquin County & Delta Water Quality Coalition Meeting, 9:00 a.m., 08/08/22

J. Report of the Counsel

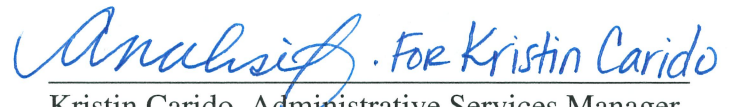
1. Closed Session - Potential Litigation
Government Code 54956.9 (c) – two cases

K. Adjournment

Certification of Posting

I hereby certify that on July 28, 2022 I posted a copy of the foregoing agenda in the outside display case at the District Office, 6767 East Main Street, Stockton, California, said time being at least 72 hours in advance of the meeting of the Board of Directors of the Stockton East Water District (Government Code Section 54954.2).

Executed at Stockton, California on July 28, 2022.


Kristin Carido, Administrative Services Manager
Stockton East Water District

Any materials related to items on this agenda distributed to the Board of Directors of Stockton East Water District less than 72 hours before the public meeting are available for public inspection at the District's office located at the following address: 6767 East Main Street, Stockton, CA 95215. Upon request, these materials may be available in an alternative format to persons with disabilities.

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THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF STOCKTON EAST WATER DISTRICT WAS HELD AT THE DISTRICT OFFICE
6767 EAST MAIN STREET, STOCKTON, CA
ON TUESDAY, JULY 26, 2022 AT 12:30 P.M.

A. PLEDGE OF ALLEGIANCE AND ROLL CALL

President Watkins called the regular meeting to order at 12:30 p.m., and President Watkins led the Pledge of Allegiance.

Present at roll call at the District were Directors Atkins, Cortopassi, McGaughey, McGurk, Panizza, Sanguinetti and Watkins. Also present were Manager Hopkins, District Engineer Evensen, Finance Director Vega, Administrative Services Manager Carido, Administrative Clerk Feliciano, Legal Counsel Zolezzi and Consultant Barkett.

B. CONSENT CALENDAR (None)

C. PUBLIC COMMENT (None)

D. SCHEDULED PRESENTATIONS AND AGENDA ITEMS

1. Minutes

a. Minutes 07/18/22 Special Meeting

A motion was moved and seconded to approve the July 18, 2022 Special Meeting minutes, as presented.

Roll Call:

Ayes: Atkins, Cortopassi, McGaughey, McGurk, Sanguinetti, Watkins

Nayes: None

Abstain: Panizza

Absent: None

b. Minutes 07/19/22 Regular Meeting

A motion was moved and seconded to approve the July 19, 2022 Regular Board Meeting minutes, as presented.

Roll Call:

Ayes: Atkins, Cortopassi, McGaughey, McGurk, Panizza, Sanguinetti, Watkins

Nayes: None

Abstain: None

Absent: None

2. Warrants – California Public Employees’ Retirement System

A motion was moved and seconded to approve the July 26, 2022 Warrants – California Public Employees’ Retirement System, as presented.

Roll Call:

Ayes: Atkins, Cortopassi, McGaughey, McGurk, Panizza, Sanguinetti, Watkins

Nayes: None

Abstain: None

Absent: None

3. Water Year 2021 – Accounts Receivable Credits for Refund for AG and Municipal & Industrial (M&I) Manager Hopkins provided the Board with a list of Accounts Receivable Credits for reimbursement. Finance Director Vega reported this is an annual task for Board consideration and approval. The total Accounts Receivable Credits for AG for refunds in the total amount of \$23,015.74. The total Accounts Receivable Credits for M&I for refunds in the total amount of \$32,749.55.

Director McGaughey inquired why AG and M&I are given refunds. President Watkins replied customers change their crops or pull out their orchards; the District bills customers based on last year's usage and with the changes to their crops, they overpaid.

Director Panizza inquired on page 12, line item 4 for City of Stockton, City Wells Fulton in the amount of \$18,765.28 and if the wells were used last year. Finance Director Vega replied yes, the wells are used annually; the City of Stockton submitted payment twice, the refund amount is for the duplicate payment.

Director Cortopassi inquired on page 11, line item 42 for G.G. Orchards, Inc. in the amount of \$2,173.76 and if the refund amount is related to the previous billing issue regarding G.G. Orchards. Manager Hopkins replied no, this refund is unrelated.

President Watkins inquired if Staff checked the parcels in question for accuracy. Manager Hopkins replied yes, the parcels are metered.

A motion was moved and seconded to approve payment of the Accounts Receivable Credits for Refund for Water Year 2021, as presented.

Roll Call:

Ayes: Atkins, Cortopassi, McGaughey, McGurk, Panizza, Sanguinetti, Watkins

Nayes: None

Abstain: None

Absent: None

4. Stockton East Water District – Structural Engineering Services – Wood Bridge Structural Analyses Memo, 07/26/22

Manager Hopkins provided the Board with a memo regarding Structural Engineering Services – Wood Bridge Structural Analyses. Manager Hopkins reported the District maintains 36 crossings in the New Hogan system; of these crossings there are 16 wooden bridges with different states of degradation down the Old Calaveras River. Manager Hopkins reported the Board approved funding for the Structural Evaluation of New Hogan Crossings study in the current fiscal year budget of \$120,000. Manager Hopkins reported it was difficult to find an engineering firm with expertise in structural timber; District Engineer Evensen has experience working with Weatherby-Reynolds-Fritson (WRF), a firm capable of analyzing the condition of the wooden bridge crossings. Manager Hopkins reported WRF provided a proposal of \$1,687.50 per bridge assessment, which totals \$27,000 for all 16 bridge crossings. District Staff recommends the Board authorize the General Manager to sole-source and approve a Professional Services Agreement with Weatherby-Reynolds-Fritson to provide engineering services for structural analyses of the District's wooden bridges in the amount of \$27,000, plus a 10% contingency of \$2,700, for a total of \$29,700.

Director McGurk inquired if the analysis of the wooden bridges will be based on engineering factors or human judgement. District Engineer Evensen replied the majority is based off of human judgement of the structural engineer taking the key points of the structure to make the analysis. District Engineer Evensen added each bridge will have a report.

Director Sanguinetti inquired if the District owns the bridges. District Engineer Evensen replied the District maintains the bridges but do not own them. Manager Hopkins reported most of the bridges existed prior to the District; due to severing the property by conveying irrigation water the District has the obligation of maintaining the bridges.

President Watkins inquired what the bridges will be certified to carry. District Engineer replied the inspections of each bridge will be analyzed appropriately for the needs of the crossing. Discussion followed regarding the parameters of the structure analyses.

Director Panizza requested Staff provide the Board with pictures of the bridges. Director Panizza inquired how the bridges are set. Manager Hopkins replied some of the wooden piers are set in the water ways and others are set on wooden piers in a concrete foundation. Manager Hopkins reported bridges that exist for legal access were not included in this memo, only the bridges with severance issues at each parcel.

Director Cortopassi inquired if the Fire Department also inspects the bridges. Director Atkins replied yes, the fire department also inspects the legal access bridges for accessibility in case of an emergency. Discussion followed regarding the vehicles and equipment accessing the bridges.

A motion was moved and seconded to award a Professional Services Agreement with Weatherby-Reynolds-Fritson for engineering services for structural analyses of the District's wooden bridges in the amount of \$27,000 plus a 10% contingency of \$2,700, for a total amount of \$29,700, as presented.

Roll Call:

Ayes: Atkins, Cortopassi, McGaughey, McGurk, Panizza, Sanguinetti, Watkins

Nays: None

Abstain: None

Absent: None

5. Stockton East Water District Policy Manual – Records Retention Policy No. 3070, 07/26/22

Manager Hopkins provided the Board with the Stockton East Water District Policy Manual – Records Retention Policy No. 3070. Manager Hopkins reported District Staff made updates to the Record Retention Policy to meet the current standards for record retention.

Director Cortopassi inquired what the light-colored text indicated. Manager Hopkins replied the light-colored text indicates all of the edits to the policy.

A motion was moved and seconded to approve the Stockton East Water District Policy Manual – Records Retention Policy No. 3070.

Roll Call:

Ayes: Atkins, Cortopassi, McGaughey, McGurk, Panizza, Sanguinetti, Watkins

Nays: None

Abstain: None

Absent: None

E. COMMITTEE REPORTS

1. Association of California Water Agencies Groundwater Committee – SGMA Implementation Subcommittee Meeting, 07/19/22

Nothing to report.

2. Association of California Water Agencies – Energy Committee Meeting, 07/26/22
Nothing to report.

F. REPORT OF GENERAL MANAGER

1. Water Supply Report as of 07/25/22

Manager Hopkins provided a handout of the Water Supply Report for information only that included storage, release, and production data collected from various sources as of midnight last night.

There is 90,802 AF in storage at New Hogan Reservoir. Current releases are set at 253 cfs. Current release at Goodwin Dam to Stanislaus River are set at 303 cfs and release to all water users are set at 0 cfs. There are 15 irrigators on New Hogan, 0 irrigators on New Melones, and 0 irrigators out of District. The water treatment plant is currently processing 45 mgd. The City of Stockton is currently processing 13 mgd. Interim Manager Hopkins reported the District Wells total water extraction is 6,719 gpm (~9.7 mgd).

2. Information Items:

Interim Manager Hopkins noted item: F2a-1, F2a-2, F2a-3 and F2a-4.

Director McGurk inquired what annualized means in F2a-1. Finance Director Vega replied it is an accumulative number over a period of time; for a five-year period the annual number is a positive return of 6.7%, 10 years is a positive return of 7.7%, 20 years is a positive return of 6.9% and overall in 30 years the return would be based on an average return of 7.7%. Finance Director Vega reported although the number is negative, the fund has done what is expected. Manager Hopkins reported the preliminary net investment return rate was offset from a positive rate last year of 21%. This item was for information only.

3. Report on General Manager Activities

- a. Stockton East Water District Activities Update

Manager Hopkins reported a new member of Staff; Questin Fowler, Water Treatment Plant Operator Trainee. This item was for information only.

Manager Hopkins reported the Administration Building Septic System Project is underway and should be complete by the end of next week. This item was for information only.

Manager Hopkins reported he has a meeting on Friday with National Marines Fishery Service to discuss strategy to access \$640 million in grant funding over the next five years; to get funds for the Bellota Project. Director McGurk inquired if there is state funding available. Manager Hopkins replied nothing yet; Consultant Barkett has been in communication with Senator Talamantes-Eggman to find funding sources.

Manager Hopkins reported a resolution for Board approval will be presented to the Board at the next Regular Board Meeting for a WaterSMART Grant. Manager Hopkins added the grant application submission deadline is Thursday, July 28th. Manager Hopkins reported the fully executed resolution can be submitted after submission of the grant application if the Board approves the grant application. Manager Hopkins reported the grant is for the Tunnel Outlet Flume. Manager Hopkins reported he received an email from Oakdale Irrigation District questioning the accuracy of the Tunnel Outlet Meter; the grant will help to get the project completed. Director Atkins inquired about the inaccuracy of the meter. Manager Hopkins replied the meter is between 5% - 40% inaccurate.

G. DIRECTOR REPORTS

- 1. San Joaquin County Office of Emergency Services – Agricultural Drought Task Force Meeting, 07/20/22
Nothing to report.
- 2. Stockton East Water District – Recharge Projects Follow-up Discussion, 07/21/22
President Watkins and Manager Hopkins attended the July 21, 2022 Stockton East Water District – Recharge Projects Follow-up Discussion. President Watkins reported the Urban Contractors were in attendance; there is nothing to report in open session.

H. COMMUNICATIONS (None)

I. AGENDA PLANNING/UPCOMING EVENTS

- 1. Association of California Water Agencies – Groundwater Committee Meeting, 2:30 p.m., 07/26/22
- 2. San Joaquin Farm Bureau Federation Water Advisory Committee Meeting, 5:00 p.m., 07/26/22
- 3. Association of California Water Agencies – Agriculture Committee Meeting, 9:00 a.m., 07/27/22

J. REPORT OF THE COUNSEL

- 1. Closed Session - Existing Litigation
Stockton East Water District vs. City of Stockton, et al.
Government Code 54956.9 (a)
- 2. Closed Session - Potential Litigation
Government Code 54956.9 (c) – one case

President Watkins adjourned the meeting to closed session at 1:09 p.m. to discuss closed session agenda items. District staff with the exception of Manager Hopkins was excused from the closed session meeting at 1:34 p.m. The regular meeting reconvened at 1:49 p.m., with the no reportable action.

K. ADJOURNMENT

President Watkins adjourned the meeting at 1:50 p.m.

Respectfully submitted,

Justin M. Hopkins
Secretary of the Board

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**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
AUGUST 02, 2022**

Vendor name	Account #	Description	Amount	Invoice No.
1 PG&E 1289619691-7	10-5302-0	GROUNDWATER PROD. FUND 68 Electricity 06/09/22-07/10/22 6767 E Main-Extract Well South	1,519.37	12896196917-07/21/22
		GROUNDWATER PROD. FUND 68 TOTAL	\$1,519.37	

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**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
AUGUST 02, 2022**

Vendor name	Account #	Description	Amount	Invoice No.
		ADMIN FUND 70		
2 ACWA Joint Powers Insurance Authority	10-5103-0	Essentials for the Water Industry prog. Nov 2022-2023-Carido/Vega	3,390.00	20222023N-11/20222023N-12
3 Anthony Barkett	10-5155-0	Sept 2022 Consulting fees-Efforts to protect NM water	5,500.00	Sept 2022
4 Boutin Jones Inc.	10-5162-0	Legal services thru 06/28/22	1,150.00	152623/152624
5 CSI Telecommunications, Inc	10-5147-0	FCC licensing services	215.00	22-3781
6 Doyce Boesch	10-5155-0	Sept 2022 Consulting services by Doyce Boesch	7,000.00	Sept 2022
7 Fishbio	10-5174-0	May/June 2022 Consulting Calaveras RST monitoring	28,211.52	4095/4074
8 Fishbio	10-5174-0	June 2022 Consulting Calaveras O.mykiss abundance	8,091.11	4093
9 Fishbio	10-5174-0	May/June 2022 Consulting Calaveras HCP	12,088.13	4092/4072
10 Fishbio	10-5174-0	June 2022 Consulting Calaveras Redds	4,875.00	4094
11 Fishbio	10-5174-0	June 2022 Consulting Bellota Fish Ladder	2,800.00	4109
 Grainger, Inc.	10-5101-0	Safety equipment ordered on 07/08/22	1,210.92	9371205346
13 Herum, Crabtree,Suntag	10-5150-0	General Matters	4,294.41	103589
14 Herum, Crabtree,Suntag	10-5190-0	SEWD v. SWRCB	3,099.40	103600
15 Herum, Crabtree,Suntag	10-5190-0	GSA	1,458.60	103598

**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
AUGUST 02, 2022**

Vendor name	Account #	Description	Amount	Invoice No.
		ADMIN FUND 70		
16 Herum, Crabtree,Suntag	10-5150-0	Rate Cap Removal	1,292.85	103593
17 Herum, Crabtree,Suntag	10-5150-0	SJC Water Rights Application	935.85	103601
18 Herum, Crabtree,Suntag	10-5165-0	Stanislaus River Matters	828.75	103588
19 Herum, Crabtree,Suntag	10-5165-0	Central SJWCD Reorganization	696.15	103595
20 Herum, Crabtree,Suntag	10-5171-0	Calaveras River Fish Flows	497.25	103594
21 Herum, Crabtree,Suntag	10-5165-0	Whittle Agreements	430.95	103590
22 Herum, Crabtree,Suntag	10-5165-0	New Melones Contract	298.35	103596
23 Herum, Crabtree,Suntag	10-5165-0	New Melones Project	127.50	103592
24 Herum, Crabtree,Suntag	10-5162-0	OID/SSJID Water Purchase	99.45	103591
25 Herum, Crabtree,Suntag	10-5162-0	v. City of Stockton	99.45	103599
26 Herum, Crabtree,Suntag	10-5165-0	Triennial Review	33.15	103597
27 Keller Associates, Inc.	10-5116-0	Assesment/recommendations for improv. to SED Basins-Dec 2021	9,612.50	0213991
28 Keller Associates, Inc.	10-5116-0	Assesment/recommendations for improv. to SED Basins-Feb 2022	8,648.50	0220428
29 Lucas Business Systems	10-5124-0	Quarterly meter overages for printers (03/22/22-06/21/22)	125.50	IN2764155
30 Occu-Med, Ltd.	10-5102-0	OSHA respirator exam	131.25	0722787
31 Quill Corporation	10-5125-0	Office supplies ordered on 07/08/22-07/14/22	363.88	26371661/8402/8173
32 Red Wing Shoe Store	10-5101-0	2022 Safety shoe allowance for A.Riojas	152.85	20220714014569
33 SEWD Vehicle Fund	10-5181-0	June 2022 - Vehicle Mileage Reimbursement-Admin	531.40	June 2022-Admin
34 TPX Communications	10-5141-0	July 2022 telephone charges for SEWD	2,694.70	159002653-0
35 Verve Networks	10-5140-0	Managed IT service monthly billing for August 2022	5,164.60	24217
36 Verve Networks	10-5143-0	Microsoft Project Pro license for John	679.99	24336
37 Wille Electric Supply Co, Inc.	10-5146-0	Electrical supplies to upgrade control cabinet-Traveling Bridge	4,379.92	S2086913.001/S2086913.002
		ADMIN FUND 70 TOTAL	\$121,208.88	

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**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
AUGUST 02, 2022**

Agenda Item: D-3c
Date: 08/02/22

Vendor name	Account #	Description	Amount	Invoice No.
		WATER SUPPLY FUND 71		
38 AA and Bob Allen, Inc.	10-5202-0	Sand for maint. at Potter Creek around 4000 & 8000 GPM pump	511.38	132671
39 Applied Industrial Technologies	10-5202-0	Pressure transducers for Bellota TOC SCADA	2,521.29	7024606603
40 Badger Meter, Inc.	10-5202-0	Cellular service for Orion cellular endpoints month Jun 2022	80.99	80102125
41 Contract Coatings Corp.	10-5202-0	Paint for Cat Walk at Bellota Headworks	168.56	00051684
42 Dokken Engineering	10-5202-0	Routine maintenance CEQA service June 2022	6,440.00	41452
43 HDS White Cap Construction Supply	10-5202-0	Plastic, mirafi, landscape fabric-maint around pumps on Potter Crk	1,659.01	10016387547/10016377336
44 PG&E 2333223109-3	10-5213-0	Electricity 06/11/22-07/12/22 Sonora Rd-NMCF	141.92	23332231093-07/13/22
45 PG&E 3117175782-1	10-5213-0	Electricity 06/16/22-07/18/22 Escalon Bellota trash rack	220.27	31171757821-07/19/22
46 PG&E 4252412479-1	10-5213-0	Electricity 06/15/21-07/14/22 Tulloch Rd (Goodwin Dam)-NMCF	27.10	42524124791-07/18/22
47 PG&E 5598232323-4	10-5213-0	Electricity 06/09/22-07/10/22 E Funck Rd Gates	117.52	55982323234-07/11/22
48 PG&E 6377610771-4	10-5213-0	Electricity 06/09/22-07/10/22 Copperopolis Rd trash rack	232.23	63776107714-07/11/22
49 PG&E 8683314685-4	10-5213-0	Electricity 06/11/22-07/12/22 Duck Creek trash rack	393.07	86833146854-06/11/22

**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
AUGUST 02, 2022**

Vendor name	Account #	Description	Amount	Invoice No.
		WATER SUPPLY FUND 71		
50 San Joaquin County Dept. of Public Works	10-5202-0	Waste disposal for clean up at Bellota Weir	135.94	622000445
51 San Joaquin County Sheriff Dept.	10-5202-0	May 2022 Temp workers for weedeating-Alpine Rd	620.00	40395
52 SEWD Vehicle Fund	10-5207-0	June 2022 - Vehicle Mileage Reimbursement-NH	7,118.30	June 2022-NH
53 SEWD Vehicle Fund	10-5218-0	June 2022 - Vehicle Mileage Reimbursement-NM	4,261.00	June 2022-NM
54 Tri Dam Project	10-5212-0	2022 Goodwin Dam O&M Expenses-SEWD Share	85,877.00	20220321-04
55 UniFirst Corporation	10-5213-0	Weekly laundry service 07/14/22	87.70	370 1408484
		WATER SUPPLY FUND 71 TOTAL	\$110,613.28	

76

**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
AUGUST 02, 2022**

Vendor name	Account #	Description	Amount	Invoice No.
		FISH SCREEN IMPROVEMENT FUND 89		
56 Fishbio	10-5180-0	Professional services for Bellota project May/June 2022	3,955.00	4098/4099
57 Grainger, Inc.	10-5180-0	Calaveras River tour supplies	105.09	9370280910
58 Quill Corporation	10-5180-0	Calaveras River tour supplies	237.67	26220166
		FISH SCREEN IMPROVEMENT FUND 89 TOTAL	\$4,297.76	

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**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
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Vendor name	Account #	Description	Amount	Invoice No.
		VEHICLE FUND 91		
59 American Sign Products	10-5182-0	Door decals for district vehicles	444.15	17378
60 Autozone Stores Inc.	10-5182-0	Diesel exhaust fluid for district vehicles	110.17	4036925998
61 Autozone Stores Inc.	10-5182-0	Lighting control module for Unit 37	66.52	4036949308
62 Fastenal Company	10-5182-0	Windshield wash fluid	26.38	CASTC157369
63 Holt of CA	10-5182-0	Gauge & keys for Unit 29/Freight charges to service Unit 73	159.94	PS001105129/PS001103386
64 John Deere Financial/Farm Plan	10-5182-0	Filters, boots, oil, hydraulic fluid, O-rings, washers to service Unit 38	1,080.57	820496/823240/821169
65 Morgan Tire of Sacramento, Inc	10-5182-0	Flat tire repair for Unit 41	60.90	170082
		VEHICLE FUND 91 TOTAL	\$1,948.63	

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**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
AUGUST 02, 2022**

Vendor name	Account #	Description	Amount	Invoice No.
		MUNICIPAL & INDUSTRIAL FUND 94		
66 Alameda Electrical Distributors	10-5321-0	Overload relays for maintenance on exhaust fans in High Service	262.81	S5342395.002
67 Build.com, Inc.	10-5326-0	Large industrial fan for circulation & ventilation-shop improvements	4,292.04	443FVRV3SG
68 Core & Main LP	10-5329-0	Mega couplings for Solids Handling prj 2309	2,056.99	R137437
69 F.T.G. Construction Materials Inc.	10-5321-0	Fill dirt for repair of levee on East Reservoir	10,827.94	0136688/5329/6359/5702
70 F.T.G. Construction Materials Inc.	10-5321-0	Rock for repair of levee on East Reservoir	7,476.50	0136687/6885/6886
71 Fastenal Company	10-5344-0	Paper towels	76.62	CASTC157369
72 FGL Environmental	10-5308-0	Bacti, inorganic, organic, radio analysis for Extraction Well	7,924.50	234980A/235032/234978
73 FGL Environmental	10-5308-0	Bacti, organic, inorganic, radio analysis for Bozzano North & South	5,238.00	234889A/234891A
74 FGL Environmental	10-5308-0	Sub-contracted analysis-PFOS/PFOA EPA 537.1	2,520.00	238320A
75 FGL Environmental	10-5308-0	Coliform bacti monitoring sampled on 05/16/22-06/19/22	1,688.00	236988A-238669A
76 FGL Environmental	10-5308-0	Inorganic analysis-Wet chemistry-Alk./Organic analysis-TOC	101.00	236576A
77 FGL Environmental	10-5308-0	Inorganic analysis-Wet chemistry-Perchlorate	44.00	237670A
78 Fresno Oxygen	10-5344-0	Rental of welding tanks	20.19	91583131
79 Golden State Irrigation Services	10-5321-0	Pipe fittings for repair at North site South well	1,014.95	0030476-IN/0030482-IN

**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
AUGUST 02, 2022**

Vendor name	Account #	Description	Amount	Invoice No.
		MUNICIPAL & INDUSTRIAL FUND 94		
80 Golden State Irrigation Services	10-5324-0	Pipe & fittings for TP irrigation system	108.58	0030619-IN
81 Grainger, Inc.	10-5341-0	Protective gear-Safety glasses & leather gloves	117.61	9359309581/3029/0637/7315
82 Grainger, Inc.	10-5321-0	Pressure gauge	220.41	9359309581
83 Grainger, Inc.	10-5343-0	Tools and equipment-General purpose dolly	231.69	9364037433
84 Grainger, Inc.	10-5343-0	Lever action bucket pump	60.00	9363653156
85 Grainger, Inc.	10-5321-0	Air duct for High Service portable HVAC	380.93	9357152272/93688332418
86 Grainger, Inc.	10-5344-0	Treatment plant consumables on 06/24/22-07/13/22	810.84	637/218/346/54/73/17/24/81
87 Grainger, Inc.	10-5343-0	Air hose, and drum pump for maintenance shop improvements	113.14	9375054658/9376582970
88 Grainger, Inc.	10-5326-0	Bin dividers for maintenance shop improvements	64.60	9364037425
89 Granite Construction Company	10-5321-0	Road base for maintenance at treatment plant	605.42	2269702
90 Hach Company	10-5307-0	Lid for TU5200 turbidimeter/Reagent for lab	160.23	13058505/13024828
91 HDS White Cap Construction Supply	10-5343-0	Submersible pumps	760.35	10016431212
92 HDS White Cap Construction Supply	10-5326-0	Anchors & construction supplies for maint. shop improvements	242.13	10016405697
93 Holt of CA	10-5321-0	Rental of excavator-320G for levee repair on East Reservoir	11,926.06	ER7238957010
94 Holt of CA	10-5329-0	Rental of cab/air wheel loader-Cleaning of sludge lagoons	8,368.13	ER7238590010
95 Holt of CA	10-5321-0	Rental of wheel loader for levee repair on East Reservoir	3,374.46	ER238590020
96 Holt of CA	10-5326-0	Rental of vacuum trailer to run wire for maint. shop improvements	1,306.50	ER7240898010
97 Horizon	10-5324-0	Pipe fittings, valve, solenoid & adhesive for TP irrigation	1,156.04	2B191258/2B191593
98 Irrigation Design and Construction	10-5321-0	Pipe fitting and gaskets for repair at North site South Well	366.40	0367438-IN/0367493-IN
99 J. Milano Company, Inc.	10-5344-0	Treatment plant consumable on 06/30/22	18.82	531327
100 Larry's Tree Care	10-5324-0	Tree trimming and clean up at treatment plant	1,500.00	2879

**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
AUGUST 02, 2022**

Vendor name	Account #	Description	Amount	Invoice No.
		MUNICIPAL & INDUSTRIAL FUND 94		
101 Mallory Safety and Supply LLC	10-5344-0	Treatment plant consumables on 06/27/22	62.83	5383447
102 McMaster-Carr Supply Co	10-5321-0	Breather vents for installation of P-27	23.83	80242929
103 Morrill Industries, Inc.	10-5329-0	Coupler, flange adapter for Sludge Vault Solid Handling prj 2309	748.91	INV00160392/INV00160066
104 Northstar Chemical	10-5301-0	ACH MD-1883 blend delivered on 07/11/22	20,926.40	227777
105 PG&E 3795916542-6	10-5302-0	Electricity 06/10/22-07/11/22 6767 E Main-North Raw Water	1,860.77	37959165426-07/12/22
106 PG&E 7493068226-0	10-5302-0	Electricity 06/15/22-07/15/22 Outdoor Light-TP	11.87	74930682260-07/15/22
107 Platt Electric Supply Inc.	10-5326-0	Wire, breaker, & fittings for maintenance shop improvements	468.08	2X53522
108 Platt Electric Supply Inc.	10-5329-0	Post bases for Sludge Vault on Solids Handling prj 2309	192.76	2X51033
109 Rain For Rent, Inc.	10-5321-0	Rental of hoses & fittings to dewater East Reservoir for repair	5,346.25	1751020
110 Rock Creek Water District	10-5211-0	500 AF water transfer @\$225 per AF-M&I	112,500.00	Jul2022 Water Transf
111 Rosemount Inc./Jensen	10-5321-0	Liquid level transmitter for Tank 6	4,760.76	71959225
112 San Joaquin County Sheriff Dept.	10-5324-0	May 2022 Temp workers for weedeating-TP	2,480.00	40396/40397/40398/40399
113 SEWD Vehicle Fund	10-5181-0	June 2022 - Vehicle Mileage Reimbursement-M&I	4,717.04	June 2022-M&I
114 SJC Animal Services	10-5323-0	License renewal (Max)	10.00	7/26/22
115 Stockton Windustrial Co.	10-5323-0	Pipe & fittings for Sludge Vault on Solids Handling prj 2309	403.92	348524 01
116 Stockton Windustrial Co.	10-5329-0	Pipe fittings for Sludge Vault on Solids Handling prj 2309	45.30	348918 01
117 SunE Solar Mission III LLC	10-5302-0	Energy produced on low & high side solar panels June 2022	41,142.59	PPA_10272-042/10303-042
118 Telstar Instruments, Inc.	10-5325-0	Gas sensor for servicing chlorine room sensors	230.45	112599
119 Thatcher Company of CA	10-5301-0	Chlorine delivered on 07/08/22	4,714.77	2022250104933
120 Thatcher Company of CA	10-5301-0	Acidified alum delivered on 07/05/22 & 07/07/22	15,704.48	2022250104856/4854/4855
121 The Home Depot	10-5326-0	Shelves, painting supplies, plywood for maint. shop improvements	2,275.20	3042297/13356/21355
122 The Home Depot	10-5321-0	Concrete & fasteners for maintenance at North site South Well	73.93	6020899

**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
AUGUST 02, 2022**

Vendor name	Account #	Description	Amount	Invoice No.
		MUNICIPAL & INDUSTRIAL FUND 94		
123 UniFirst Corporation	10-5342-0	Weekly laundry service 07/14/22	249.59	370 1408484
124 Univar USA Inc.	10-5301-0	Caustic soda delivered on 07/01/22-07/15/22	30,468.14	02544/452/530/545/529/453
125 USA Blue Book	10-5321-0	Pump for Venturi pit in Ops basement	1,436.48	028691
126 USA Blue Book	10-5325-0	Reagent for CL-17	1,009.48	039331
127 USA Blue Book	10-5307-0	Hach sample cells for lab	122.69	039331
128 Valley Landscaping & Maintenance Inc	10-5325-0	WTP landscaping services for June 2022	2,450.00	81887
129 Valley Springs Feed & Pet Supply	10-5321-0	WTP security supplies ordered on 07/14/22	25.73	0129
130 Wille Electric Supply Co, Inc.	10-5326-0	Electrical cabinet panels & supplies for maint. shop improvements	1,667.04	S2085663.001
131 Wille Electric Supply Co, Inc.	10-5326-0	Receptacle cover, boxes & breakers for maint. shop improvements	2,941.81	2093953.001/663/3710/3533
132 Wille Electric Supply Co, Inc.	10-5323-0	Conduit, & fittings for sludge vault on Solids Handling prj 2309	1,032.01	S2093287.001
133 Wille Electric Supply Co, Inc.	10-5323-0	Base fitting for sludge vault on Solids Handling prj 2309	92.34	S2093287.002
134 Wille Electric Supply Co, Inc.	10-5326-0	Conduit, fittings, receptacles, level-maintenance shop improvements	1,071.11	S2093082.001/3532/4315
135 Wille Electric Supply Co, Inc.	10-5326-0	Wire for maintenance shop improvements	1,326.63	S2094810.001
136 Wille Electric Supply Co, Inc.	10-5321-0	Conduit, fasteners, cutting supplies for maint. shop improvements	317.90	S2095004.001
137 Wille Electric Supply Co, Inc.	10-5344-0	Wire marking labels	294.85	S2088972.001
138 Wille Electric Supply Co, Inc.	10-5323-0	Light fixture, outlet box for sludge vault on Solids Handling prj 2309	212.97	S2094056.001/S2093768.001
139 Wille Electric Supply Co, Inc.	10-5321-0	Conduit fitting for installation of P-27	55.78	S2093709.001
		MUNICIPAL & INDUSTRIAL FUND 94 TOTAL	\$338,910.57	

28

STOCKTON EAST WATER DISTRICT
PAYROLL EXPENSES AUGUST 2, 2022

Vendor name	Description	Amount
	ADMIN FUND 70	
1 SEWD Fund 01-General Fund	Payroll Date - 06/10/22	68,738.27
	Payroll Date - 06/24/22	30,712.37
	ADMIN FUND 70 PAYROLL TOTAL	\$ 99,450.64
	WATER SUPPLY FUND 71	
2 SEWD Fund 01-General Fund	Payroll Date - 06/10/22	39,834.41
	Payroll Date - 06/24/22	37,665.68
	WATER SUPPLY FUND 71 PAYROLL TOTAL	\$ 77,500.09
	MUNICIPAL & INDUSTRIAL FUND 94	
3 SEWD Fund 01-General Fund	Payroll Date - 06/10/22	111,222.48
	Payroll Date - 06/24/22	111,033.38
	MUNICIPAL & INDUSTRIAL FUND 94 PAYROLL TOTAL	\$ 222,255.86
	TOTAL FOR RBM 08/02/22	\$ 399,206.59

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**STOCKTON EAST WATER DISTRICT
INVOICES AND PAYROLL FOR BOARD PACKAGE
AUGUST 02, 2022**

Fund Number	Fund Summary	AP Amount	Payroll Amount
Fund 68	Groundwater Prod. Fund	1,519.37	
Fund 70	Administration Fund	121,208.88	99,450.64
Fund 71	Water Supply Fund	110,613.28	77,500.09
Fund 89	Fish Screen Improvement Fund	4,297.76	
Fund 91	Vehicle Fund	1,948.63	
Fund 94	Municipal & Industrial Fund	338,910.57	222,255.86
	TOTAL FUND SUMMARY	\$578,498.49	\$399,206.59

26

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Short Names/Acronym List

ACH	Aluminum Chlorohydrate
ACWA	Association of California Water Agencies
Admin	Administration
Ads	Advertisement
AF	Acre Feet
AG	Agriculture
AR	Accounts Receivable
AWP	Alternative Work Program
CEQA	California Environmental Quality Act
Chgs	Charges
CM	Construction Management
COP	Certificate of Participation
CSDA	California Special District Authority
CSJWCD	Central San Joaquin Water Conservation District
CVPWA	Central Valley Project Water Association
CWS	California Water Services Company
DB	Distribution Box
DBCP	Dibromochloropropane
DDTS	Direct Distance Telephone Service
DL	Direct Line
EDB	Ethylene Dibromide
Educ	Education
ESA	Endangered Species Act
FCC	Federal Communications Commission
FCCU	Financial Center Credit Union
FOIA	Freedom of Information Act
FWPS	Finished Water Pump Station
GM	General Manager
HCP	Habitat Conservation Plan
HP	Hewlett Packard
HVAC	Heating, Ventilating Airconditioning
LD	Long Distance
LFC	Lower Farmington Canal
LT2	Long Term 2 -Enhanced Surface Water Treatment Rule
M&O	Maintenance & Operations
MCC	Master Control Center
MIB	Methylisoborneol
Misc.	Miscellaneous
mtg	Meeting
NH-	New Hogan
NM	New Melones
NH3-N	Ammonia
NMCF	New Melones Conveyance Facility
NWRP	New Water Reservoir Project
OBA	Oxygen Breathing Apparatus
PACL	Poly Aluminum Chloride
PM	Preventive Maintenance
Prof	Professional
PSM	Process Safety Management
PVC	Polyvinyl Chloride
RMP	Risk Management Plan
SCADA	Supervisory Control And Data Acquisition
SCBA	Self Contained Breathing Apparatus
SEWD	Stockton East Water District
SWRCB	State Water Resources Control Board
St	Street
T5	Water Treatment Operator Certificate Grade 5
Tel	Telephone
THM	Trihalomethane
TO	Task Order
TP	Treatment Plant
UFC	Upper Farmington Canal
UPS	Uninterrupted Power Supply
VAMP	Vernalis Adaptive Management Plan
VFD	Variable Frequency Drive
WMP	Water Management Plan
WQMS	Water Quality Monitoring System
WS	Water Supply
WSEP	Water Supply Enhancement Project
WTP	Water Treatment Plant

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Vehicles	
Unit 36 2004 Chevy Pickup 2500hd Silverado	Pickup Truck
Unit 37-2004 Jeep Grand Cherokee Laredo	Automobile
Unit 47 2008 Chevy Pickup Silverado 2500 4x4	Pickup Truck
Unit 49 2009 Ford Edge AWD - Ltd	Automobile
Unit 55 2010 Ford F150 Pickup	Pickup Truck
Unit 57 2011 Ford F150 Pickup Long Bed	Pickup Truck
Unit 64 2015 Ford F250 S-Duty 4wd	Pickup Truck
Unit 65 2015 Ford F250 S-Duty 4wd	Pickup Truck
Unit 66 2015 Ford F250 S-Duty 4wd	Pickup Truck
Unit 67 2015 Ford F250 S-Duty 4wd	Pickup Truck
Unit 69 2015 Ford F150 4x4 Supercrew Pickup	Pickup Truck
Unit 76 2020 Ford Escape	Automobile
Light equipment	
Genie GS 1930 Scissor Lift	Lift
Unit 70 2016 Cat Forklift	Forklift
Unit 58 2014 Polaris Ranger EV- Maintenance	Utility Vehicle
Unit 59 2014 Polaris Ranger EV- Maintenance	Utility Vehicle
Unit 60 2014 Polaris Ranger EV- Operations	Utility Vehicle
Unit 61 2014 Polaris Ranger EV- Water Supply	Utility Vehicle
Unit 62 2014 Polaris Ranger EV- Water Supply	Utility Vehicle
Unit 63 2014 Polaris Ranger EV- Operations	Utility Vehicle
Heavy equipment	
Mower-walker	Tractor
Unit 16 2003 Ford 450 -- diesel	Heavy Truck
Unit 26 1990 International Dump Truck	Heavy Truck
Unit 29 Caterpillar Backhoe	Heavy Equip.
Unit 31 1998 Freightliner Boom Truck 15 ton	Heavy Truck
Unit 38 John Deere 6420 Tractor	Tractor
Unit 41 Case Tractor 570mxt Turbo	Tractor
Unit 45 2008 Ford F650 Flatbed Truck (diesel)	Heavy Truck
Unit 48 2008 Chevy Kodiak C4500 (diesel)	Heavy Truck
Unit 52 Kubota Tractor	Tractor
Unit 53 2011 Kenworth T300 Dump Truck (dsl)	Heavy Truck
Unit 56 2010 Ford F450 Truck	Heavy Truck
Unit 73 2018 Caterpillar Backhoe	Heavy Equip.
Unit 74 2019 Ford F250 S-Duty 4wd	Pickup Truck
Unit 75 2019 Ford F250 S-Duty 4wd	Pickup Truck
Unit 77 2022 CAT Long Reach Excavator	Heavy Equip.
Accessories	
Dive Boat	Accessory
Boat Trailer	Trailer
Allis-Chalmers Disc	Accessory
Pak Flail Mower (orange)	Accessory
Alamo Articulate Mower Attachment	Accessory
Landpride RCR2596 Rotary Mower	Accessory
Unit 30 Big Tex Equipment Trailer /25,900gvwr	Trailer
Unit 34 2000 Cartaway Tank Trailer /6000gvw	Trailer
Unit 43 2007 Wells Cargo Trailer Model TW122	Trailer
Unit 44 1996 Genie Lift TZ-34/20 Knuckleboom	Trailer
Unit 50 6 Diesel Pump	Trailer
Unit 51 12 Diesel Pump	Trailer
Unit 68 2015 Welding Trailer	Trailer
Unit 71 2017 Utility Landscaping Trailer	Trailer
Unit 72 2002 Utility Trailer	Trailer

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Resolution No. 22-23-07

A RESOLUTION OF THE BOARD OF DIRECTORS OF
STOCKTON EAST WATER DISTRICT

AUTHORIZATION TO FILE A GRANT APPLICATION WITH THE
DEPARTMENT OF INTERIOR UNITED STATES BUREAU OF RECLAMATION
FOR THE WATERSMART: Water and Energy Efficiency Grants (Funding No. R23AS00008)
FOR FISCAL YEAR 2023, EXECUTE ANY REQUIRED DOCUMENTS AND PROVIDE
DELEGATION OF AUTHORITY

WHEREAS, the Board of Directors of the Stockton East Water District (District) desires to file a grant application with the Department of the Interior United States Bureau of Reclamation for the WaterSMART: Water and Energy Efficiency Projects (Funding No. RR23AS00008) for the FY 22-23, \$364,000 budgeted Upper Farmington Flow Measuring Flume Project;

WHEREAS, the District will budget \$727,000 for FY 23-24 for the Upper Farmington Flow Measuring Flume Project;

WHEREAS, the WaterSMART: Water and Energy Efficiency Project grant (Funding No. RR23AS00008) requires a 50% cost share, of which the District is obligated to pay \$363,500 towards said project;

WHEREAS, the General Manager, Justin M. Hopkins of the District is hereby authorized and directed to prepare the necessary data, conduct investigations, file such application, and execute a grant agreement with Department of the Interior United States Bureau of Reclamation; and

WHEREAS, the General Manager, Justin M. Hopkins of the District and his designee of the District are hereby authorized and delegated to submit reports, request for cost reimbursement, and conduct day-to-day business with Department of the Interior United States Bureau of Reclamation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Stockton East Water District that the grant application be made to the Department of the Interior United States Bureau of Reclamation to obtain a WaterSMART: Water and Energy Efficiency grant (Funding No. R23AS00008), and to enter into an agreement to receive the grant.

PASSED AND ADOPTED at a regular meeting by the Board of Directors of the Stockton East Water District on the 2nd day of August 2022 by the following vote of the members thereof:

- AYES:
- NAYES:
- ABSENT:
- ABSTAIN:

DRAFT

Andrew Watkins, President

ATTEST: **DRAFT**

Justin M. Hopkins
Secretary of the Board

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**PERSONAL SERVICES AGREEMENT
BETWEEN STOCKTON EAST WATER DISTRICT AND JUSTIN M. HOPKINS
FOR EMPLOYMENT AS GENERAL MANAGER**

This Personal Services Agreement (“**Agreement**”) is made and entered into by and between the STOCKTON EAST WATER DISTRICT (“**District**”) and JUSTIN M. HOPKINS (“**Employee**”) on August 2, 2022 (the “**Effective Date**”).

WHEREAS, District desires to employ the services of Employee as the General Manager (“**Manager**”), and

WHEREAS, employee’s skills and qualifications to serve as Manager have been established through an open and competitive recruitment process, and

WHEREAS, Employee desires to accept employment as Manager on the terms and conditions contained in this Agreement;

NOW, THEREFORE, in the consideration of the mutual covenants contained in this Agreement, the parties agree as follows:

SECTION 1. DUTIES

The Manager is in charge of planning, organizing, and directing all administrative, operational, and maintenance functions of the District consistent with the job duties outlined in **EXHIBIT A** attached, which may be revised from time to time by the District. In addition, Employee shall perform such other legally permissible and proper duties and functions as the Board of Directors may assign from time to time.

At all times during the term of this Agreement, Employee shall be directly responsible to and report to the Board of Directors. Employee shall maintain all forms of professionalism, candor, and integrity expected of a Manager.

SECTION 2. TERM

2.1. Term of Agreement. The term of this Agreement shall commence as of the date first written above and shall terminate upon the earlier to occur of: (1) the exercise of the Board of Directors in their right to remove Employee pursuant to and on the terms and conditions set forth in this Agreement, or (2) the resignation of employee pursuant to Section 3.3.

2.2. Right To Terminate. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the District to terminate the services of Employee at any time, subject to the provisions set forth in this Agreement, Sections 3.1 and 3.2.

2.3. Right To Resign. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from the Manager’s position, subject only to the provisions set forth in Section 3.3.

Section 3. Termination and Severance Pay.

3.1. At Will Employment. Employee expressly acknowledges and agrees that Employee shall be an “at will” employee serving at the pleasure of the District Board of Directors and may be removed as the Manager with or without cause in the sole discretion by the Board of Directors. Notwithstanding Employee’s at will status, the Board of Directors agrees that it will not terminate Employee during the period of sixty (60) days prior to and sixty (60) days after any Board of Director being sworn into office.

3.2. Severance Pay. In the event Employee is removed by the Board of Directors during such time as Employee is willing and able to perform his duties under this Agreement, then, subject to the limitations set forth in this Agreement, District agrees to pay Employee severance pay in a lump sum cash payment in an amount equal to three (3) months salary. Such severance pay shall be calculated based on the Employee’s current level of salary at the time of receipt of the notice, which does *not* include non-cash compensation. District further agrees to increase the amount of Employee’s severance pay by one (1) month for every two (2) years of satisfactory employment with the District, with a maximum of three (3) additional months. The total amount of severance pay shall not exceed six (6) months.

District shall have no obligations to make the severance payments specified in the section if Employee is terminated and removed from the Manager position prior to completion of six (6) months of employment, or for willful misconduct. A determination of willful misconduct shall be within the sole discretion of the Board of Directors, provided that it shall relate to the welfare of the District and be evidenced by findings of acts constituting such willful misconduct. Willful misconduct shall be as defined and implemented by the provisions of Unemployment Insurance Code § 1256 and Title 22, California Code Regulations §§ 1256-30 to 1256-43. Willful misconduct shall also include conduct not directly related to the performance of official duties when such conduct has a direct and harmful effect on the welfare of the District. Evidence of such direct and harmful effect shall include, but shall not be limited to, conviction of a felony, or evidence that at least one of the statements in Employee’s resume was actually inaccurate or would be misleading to a reasonable person.

3.3. Sixty Day Notice For Resignation. In the event Employee voluntarily resigns from the position of Manager, Employee shall provide District a minimum of sixty (60 days) written notice, unless the parties otherwise agree in writing.

SECTION 4. **DISABILITY**

The District shall comply with all State and Federal Laws pertaining to periods of disability and the Americans with Disabilities Act.

SECTION 5. **COMPENSATION AND BENEFITS**

5.1. Salary. District agrees to pay Employee for Employee’s services on an annual base salary of Two Hundred Thirty-Five Thousand Dollars (\$235,000) (“**Base Salary**”) payable in installments at the same time and in the same manner as other employees of the District are paid.

The salary range for District Manager shall be adjusted April 1st of each year by the same percentage that all employees of the District are adjusted. Additionally, the Board of Directors may award District Manager with performance based increases each year. Payments shall begin following the Effective Date of this Agreement.

5.2. Benefits. Employee shall have the right to participate in and to receive benefits from all present and future benefit plans specified in District's policies and generally made available to other employees of District. In addition, District hereby agrees to pay the Employee's share of the CalPERS retirement payment. The amount and extent of benefits to which Employee is entitled shall be governed by the specific benefit plan, as amended from time-to-time. Nothing stated in this Agreement shall prevent District from changing or eliminating any benefit during the Period of Employment that District, in its sole discretion, may deem necessary to desirable. All compensation and comparable payments to be paid to Employee under this Agreement shall be less withholdings required by law.

5.3. Expenses. District agrees to reimburse Employee for reasonable travel and other business expenses incurred by Employee in the performance of their duties, in accordance with District's policies, as they may be amended in District's sole discretion. Employee expenses to be reimbursed by District will include a one-time moving expense not to exceed \$5,000. Should the Employee resign or be terminated prior to completing two-years of service to the District, District will be allowed to recover a proportional share of this moving expense reimbursement.

5.4 Vehicle. Due to the 24-hour nature of the Manager position, District will provide Employee with a suitable vehicle for use by Manager as determined by District during the term of this Agreement at District's sole cost and expense.

SECTION 6. HOURS OF WORK

The Employee shall devote full time to the Manager position and shall generally work normal office hours Monday through Friday from 8:00 a.m. to 5:00 p.m., with one (1) hour for lunch. Such normal hours of work may vary as Employee is required as Manager to perform duties and responsibilities outside the normal business hours of the District such as for the regular and special meetings of the District Board of Directors. Employee shall attend all District Board of Director meetings unless excused.

SECTION 7. GOAL SETTING, PERFORMANCE EVALUATION

7.1. Annual Goal Setting. Employee shall schedule annual meetings with the Board of Directors to establish performance goals and objectives which the Board of Directors wishes the Employee to address or achieve during each fiscal year.

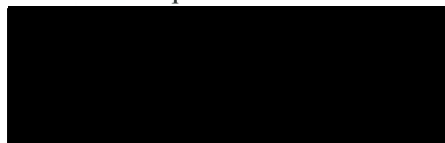
7.2. Annual Performance Evaluation. By the end of March of each calendar year or at such time as may be mutually agreed by the parties, the Board of Directors shall formally review and evaluate the performance of the Employee. The Board of Directors shall provide the Employee with a written summary statement of the evaluation and provide the Employee an adequate opportunity to discuss his evaluation with the Board of Directors. Employee shall sign the

performance evaluation to acknowledge that Employee is aware of its contents. Such evaluation shall be placed in Employee's personnel file.

SECTION 8. NOTICES

Any notice or communication required or permitted hereunder shall be in writing and shall be delivered personally, delivered by nationally recognized overnight courier service or sent by certified or registered mail, postage prepaid, or (if an email address is provided) sent by electronic transmission (subject to confirmation of such electronic transmission). Any such notice or communication shall be deemed to have been given (i) when delivered, if personally delivered, (ii) with the day received from a nationally recognized overnight courier service, if sent by nationally recognized overnight courier service, (iii) the day of sending, if sent by email before 5:00 p.m. (PT) on any Business Day or the next succeeding Business Day if sent by email after 5:00 p.m. (PT) on any Business Day or on any day other than a Business Day or (iv) five (5) Business Days after the date of mailing, if mailed by certified or registered mail, postage prepaid, in each case, to the following address or email address, or to such other address or addresses or email address or addresses as such Party may subsequently designate to the other Party by notice given hereunder:

If to Employee: Justin M. Hopkins



If to District: Board of Directors, President
Stockton East Water District
6767 East Main Street
P.O. Box 5157
Stockton, CA 95205
Email: awatkins@sewd.net
Phone: 209.948.0333

With a copy to: Jeanne Zolezzi, Esq.
Herum\Crabtree
5757 Pacific Avenue, Suite 222
Stockton, CA 95207
Email: jzolezzi@herumcrabtree.com
Phone: 209.472.7700

“**Business Day**” means any day other than a Saturday, Sunday, or any other day on which banking institutions in the State of California are authorized by law or executive action to close.

SECTION 9. MISCELLANEOUS

9.1 Final Agreement. The terms and conditions and covenants of this Agreement are intended by the parties as a final expression of their agreement with respect to such terms, conditions and covenants as are included in this Agreement and may not be contradicted by evidence of any prior written or oral agreements between parties.

9.2. Amendment. This Agreement may be amended from time to time only by the mutual written agreement of the parties.

9.3 Governing Law. This Agreement shall be governed by the laws of the State of California, and the rights and obligations of the parties hereto shall be construed and enforced in accordance with the law of the State of California.

9.4 Waiver. Any waiver at any time by any party hereto of its rights with respect to default or any other matter arising in connection with this Agreement and shall not be deemed to be a waiver provided in the Agreement or at law shall not prevent the exercise by the party of any other remedy provided in this Agreement or at law.

9.5 Severability. If any terms, provisions, conditions and covenants of this Agreement shall be held invalid or unenforceable, the remainder of the Agreement shall not be affected thereby and shall be valid and enforceable to the fullest extent permitted by law.

9.6 Legal Advice: Neutral Interpretation. Each party has received independent legal advice from its attorneys with respect to the advisability of executing this Agreement and the meaning of the provisions hereof. The provisions of this Agreement shall be constructed as to their fair meaning, and not for or against any party based on any attribution to such party as the source of the language in question. The headings used in this Agreement are for the convenience reference only and shall not be used in construing this Agreement.

9.7 No Third Party Beneficiary. Nothing in this Agreement, express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the parties to it and their respective permitted successors and assigns, nor is anything in this Agreement intended to relieve or discharge any obligation of any third party any party hereto or given any third person any right of subrogation or action over and against any party to this Agreement.

9.8 Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. This Agreement consists of six (6) pages which constitute the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement with the intent to be bound thereby as of the date first written above.

DISTRICT

DRAFT

By: _____
Andrew Watkins, President

EMPLOYEE

DRAFT

By: _____
JUSTIN M. HOPKINS

ATTACHMENTS:

- EXHIBIT A: District Manager Job Description
- EXHIBIT B: Employee Handbook dated March 3, 2020

GENERAL MANAGER

DEFINITION

In accordance with policy direction of the elected Board of Directors, the General Manager is responsible for the total operation of the Stockton East Water District.

EXAMPLES OF DUTIES

The duties listed below are illustrative only and are not meant to be a complete and exhaustive listing of all of the duties and responsibilities of the position:

- Serves as the Chief Executive Officer for the District.
- Plans, organizes, directs, and manages all District activities (includes water supply, conveyance, treatment, and conservation).
- Supervises personnel of the District and performs personnel actions including recruitment, employment, discipline, and termination.
- Acts as Personnel Officer for the District.
- Keeps the Board advised of activities of the District and of any problems arising incident to the administration or operation of the District.
- Recommends the employment of engineering consultants or others necessary to the development and operation of the District.
- Works closely with legal counsel to insure compliance with federal and state laws, rules and regulations, and administrative orders affecting the District.
- Directs the preparation of the annual budget, and assure timely completion of annual audits completed by an outside auditor.
- With assistance of the District Treasurer, directs all financial activities of the District.
- Represents the Board of Directors with other governmental agencies as well as with the public.
- Supervises public relations efforts in disseminating information about District activities.
- Recommends policy actions to the Board of Directors and implements those actions approved by the Board.
- Provides advice and consultation on the development of District finances, operations, resources, programs, policies, and procedures, recommending and implementing change.
- Develops or proposes, and when approved implements long-range planning for the protection of District positions and interests.
- Responsible for being fully informed on all District plans, programs, budgets, policies and activities.
- Performs complex regulatory compliance and planning functions; supervises assistant managers and assures efficiency in day-to-day activities; and other related duties as assigned.

Typical Physical Activities:

- Travel by all modes of transportation in conducting District business.

- Visit native, agricultural, residential, municipal, and industrial sites consisting of variable terrain during varied weather conditions.
- Communicate with District Board members, co-workers, department employees, District customers, political officials, and the public in writing, one-to-one, and group settings.
- Regularly uses a telephone for communication.
- Uses office equipment such as networked computers, printers, copiers, facsimile machines, and mobile devices (smart phones).
- Sits for extended time periods.
- Hearing and vision within normal ranges.

EMPLOYMENT STANDARDS

Knowledge of:

- Current management practices of a public agency, including basic principles of organization, budgeting, general administration, and operation of a public water and irrigation system.
- All federal and state laws and regulations that may affect water District operation and administrative functions.
- Principles of engineering relating to water supply, conveyance, treatment facilities, construction, and operation.
- Computerized management and graphical information systems.
- Risk management.
- Cost accounting and contract administration.
- Principles and practices of personnel administration, affirmative action, and employer-employee relations.
- Principles of leadership, supervision, training and management.
- Communication techniques successful with customers of Special Districts.

Ability to:

- Plan, organize, and direct the activities of a public water District.
- Delegate responsibility, give clear directions, and evaluate and analyze performance.
- Communicate with an elected lay Board in operating a public enterprise.
- Communicate with all District customers towards win-win results.
- Maintain effective working relationships with employees, other governmental agencies, and the public.
- Express ideas effectively orally and in writing.
- Provide supervision, training, work development and evaluations for District management staff.
- Make decisions, exercise independent judgment, and analyze a myriad of challenges on a day-to-day basis.
- Exercise leadership, authority, and supervision tactfully and effectively.
- Effectively represent the District with individuals, community groups, and government organizations.

- Establish and maintain cooperative working relationships with customers, co-workers, outside agencies, and the public.
- Evaluate and make recommendations on improvements to existing District operations, programs, services, and goals and objectives.

DESIRABLE QUALIFICATIONS

Any combination of education, training, and experience that would likely provide the necessary knowledge and abilities is qualifying.

A typical way to obtain the knowledge and abilities would be:

Experience:

At least ten years of increasingly responsible management experience, including at least two years reporting to an entity owner or governing board of directors.

This experience will include management and supervisory experience with broad and extensive work experience performing administrative analysis, system development, budgeting, human resources, regulatory compliance, and risk management work, preferably with a similar private or public entity.

The General Manger is compensated for “getting the job done regardless of hours” and shall not qualify for overtime.

Education:

A Bachelor’s degree is required from an accredited college or university with major course work in Business, Engineering, Public Administration, Finance or a related field. A Master’s Degree is desirable.

License/Certificate/Registration Requirement:

A registered engineer in the State of California and a Grade IV water treatment plant operator certification are desirable, but not required.

Possession of a valid California (Class “C”) Driver’s License is required at the time of appointment. Failure to obtain or maintain such required license(s) may be cause for disciplinary action. Individuals who do not meet this requirement due to a physical disability will be considered for accommodation on a case-by-case basis.

Possession and proof of a driving record free of multiple or serious traffic violations or accidents for two (2) consecutive years.

The specific statements in each section of this job description are not intended to be all-inclusive. They represent typical elements and are necessary to successfully perform the job.



**STOCKTON EAST WATER DISTRICT
EMPLOYEE HANDBOOK**

EFFECTIVE APRIL 1, 2020

**Approved by the Board of Directors
March 3, 2020**

Memorandum

To: Board of Directors
From: Justin Hopkins – General Manager
Date: 08/02/2022
Re: Septic System Contract Amendment

Background

On July 12, 2022, the Stockton East Water District (District) Board of Directors authorized a contract with JS Construction & Septic Inc. to install a septic tank and construct a leach field system for the Administration Building for \$12,847, plus a 10% contingency of \$1,285, for a total approved construction budget of \$14,132.

Summary

Construction of the septic system and leach field began on July 21, 2022, and was anticipated to be complete by July 29, 2022. During construction the contractor encountered two issues that resulted in additional effort beyond the original scope of work:

1. The Administration Building had four sewer lines, rather than one, requiring four connections to the new septic system.
2. San Joaquin County conditioned the septic system permit issuance with the installation of an additional 80 feet of leach line.

The total cost for the additional work was \$4,130, which was beyond the previously authorized contingency amount of \$1,285. Since the change order pricing was consistent with unit costs and within authorized approval limits of staff, the contractor was directed to proceed with the additional work to maintain the project schedule. The revised total cost of \$16,977 is within the approved project budget of \$40,000.

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Groundwater Committee Meeting
July 26th 2:30 – 4:30 pm

Chair: John Woodling Elk Grove Water District	Vice Chair: Michael Markus Orange County Water	Staff Liaison: Soren Nelson
Register Here		
After registering you will receive a confirmation email containing information about joining the zoom.		

I. Chair’s Welcome & Introductions	Michael Markus, OCWD
STATE AGENCY UPDATES	
II. DWR Update	Paul Gosselin, DWR
III. SWRCB Update	Natalie Stork, SWRCB
GROUNDWATER COMMITTEE BUSINESS	
IV. Partner Update: Groundwater Resources Association (GRA)	Christy Kennedy, GRA
V. Panel: SGMA Innovation	Various
VI. Subcommittees Updates a. Groundwater Quality b. Land Use c. Legislative Issues d. SGMA Implementation	Greg Woodside, OCWD Iris Prieststaff, Todd GW & Zoe Rodriguez del Rey, CVWD Anjannette Shadley, WCWD Trevor Joseph, City of Roseville
ACWA STAFF UPDATES	
VII. ACWA Federal Issues Update	David Reynolds, ACWA
VIII. ACWA State Legislative Update	Kris Anderson, ACWA
IX. ACWA State Regulatory Update	Soren Nelson, ACWA

Next Meeting: – Nov 29, at Fall Conference & Exhibition in Indian Wells, CA. No virtual option will be provided

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Water Advisory Committee
San Joaquin Farm Bureau Federation
July 26, 2022, 5pm via Zoom

<https://us02web.zoom.us/j/82138203881?pwd=bkd6bFVpOEUvNGVZS0xleVc1SVBwOT09>

Meeting ID: 821 3820 3881

Passcode: 72622

Meeting Agenda

1. CALL TO ORDER
2. APPROVAL OF MINUTES: June 28, 2022 (*Attachment 1*)
3. GUEST SPEAKER; WELL PERMITTING: Mr. Steven Shih, SJC Environmental Health
4. DISTRICT REPORTS:
 - a) East Bay Municipal Utility District (EBMUD)
 - b) North San Joaquin Water Conservation District (NSJWCD)
 - c) Central Delta
 - d) South Delta
 - e) RD's
 - f) Woodbridge Irrigation District (WID)
 - g) Stockton East Water District (SEWD)
 - h) Oakdale Irrigation District (OID)
 - i) South San Joaquin Irrigation District (SSJID)
 - j) Banta-Carbona
 - k) San Joaquin County & Delta Water Quality Coalition (SJCDWQC)
 - l) San Joaquin County (SJC)
 - m) Delta Caucus
 - n) CFBF
5. OLD BUSINESS:
 - a. Water Committee Contest
 - b. Resolution in Support of Ensuring the Health and Sustainability of the Delta (*Attachment 2*)
6. NEW BUSINESS:
 - a.
7. ANNOUNCEMENTS/OTHER BUSINESS
 - a. Hot Topics for future meetings?

Next meeting: August 23, 2022

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Agriculture Committee Meeting
July 27th 9:00 – 11:00 am

Co-Chairs: Alex Biering, Friant Water Authority Anjanette Shadley, Western Canal Water District	Vice Chair: William Bourdeau Westlands Water District	Staff Liaison: Soren Nelson
Register Here After registering you will receive a confirmation email containing information about joining the zoom.		

I. Chair’s Welcome & Introductions	Alex Biering, Co-Chair Anjanette Shadley, Co-Chair
II. State Water Board Update	Vice Chair D’Adamo
III. SGMA Update a. SGMA on the Ground b. DWR Update	Deanna Jackson, TCWA DWR Staff
IV. Curtailments/Drought Operations	Various
V. Russian River Voluntary Agreements	Elizabeth Salomone, Russian River Flood Control and Water Conservation District
VI. ACWA Regulatory Streamlining Recommendations	Anajnette Shadley
VII. ACWA Updates a. State Legislative b. Regulation c. Federal	ACWA Staff
VIII. Adjourn	

Next Meeting: – *Nov 29, at Fall Conference & Exhibition in Indian Wells, CA. No virtual option will be provided*

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Weekly Water Report	As of: July 25, 2022	As of: August 1, 2022
New Hogan (NHG) TOC	317,100	AF
Storage:	90,802	AF
Net Storage Change:	-3,542	AF
Inflow:	2	CFS
Release:	253	CFS
New Melones (NML) Allocation	75,000	AF
Storage:	724,831	AF
Net Storage change:	-17,598	AF
Inflow:	30	CFS
Release:	1,341	CFS
Source: CDEC Daily Reports		

Goodwin Diversion (GDW)		
Inflow (Tulloch Dam):	1,674	CFS
Release to Stanislaus River (S-98):	303	CFS
Release to OID (JT Main):	875	CFS
Release to SSJID (SO Main):	436	CFS
Release to SEWD:	<u>0</u>	CFS
Total Release	1,614	CFS
Source: Tri-Dam Operations Daily Report		
Farmington Dam (FRM)		
Diverted to SEWD:	N/A	CFS
Diverted to CSJWCD:	0	CFS
Source: USACE WCDS Hourly Report		

Surface Water Used		
Irrigators on New Hogan:	15	
Irrigators on New Melones:	0	
Out-Of-District Irrigators:	0	
DJWWTP Production:	45	MGD
North Stockton:	12	MGD
South Stockton:	10	MGD
Cal Water:	24	MGD
City of Stockton DWSP Production:	13	MGD

District Ground Water Extraction		
74-01	894	GPM
74-02	558	GPM
North	552	GPM
South	1,635	GPM
Extraction Well # 1	<u>3,080</u>	GPM
Total Well Water Extraction	6,719	GPM
Total Ground Water Production	9.7	MGD

Note: All flow data reported here is preliminary and subject to revision.

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